

Safety Checklist for Office-Based Procedural Sedation/Anesthesia



American Dental Society
of Anesthesiology

Procedure Room Set Up

Before patient is brought to procedure room

- ☐ Monitors functional
- ☐ Oxygen Source and delivery
- ☐ Scavenger operational
- ☐ Suction
- ☐ Airway adjuncts
- ☐ Defibrillator / AED
- ☐ Emergency medication / equipment
- ☐ Fire hazard precautions with oxygen
- ☐ Necessary instruments, devices and materials present
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

Pre-operative Encounter

With practitioner and patient

- ☐ Correct patient and date of birth
- ☐ Correct radiographs present
- ☐ Correct procedure / side / tooth
- ☐ PMH, Physical exam, Meds reviewed
- ☐ Allergy / adverse drug reaction
- ☐ Essential medication maintenance
- ☐ Blood glucose evaluation
- ☐ ASA status / Mallampati class
- ☐ SBE / joint prophylaxis
- ☐ Pregnancy / lactation
- ☐ Escort present
- ☐ NPO status
- ☐ Informed consent
- ☐ Pre-operative vital signs
- ☐ _____
- ☐ _____

Post-operative Recovery

- ☐ Patient awake and breathing well
- ☐ Hemorrhage controlled
- ☐ Airway self-maintained
- ☐ Vital signs within 10% of baseline
- ☐ Aldrete / pain score assigned
- ☐ Ice available
- ☐ Post-operative Rx
- ☐ Post-operative instructions
- ☐ _____
- ☐ _____
- ☐ _____

Records

- ☐ Operative notes written / dictated
- ☐ Anesthesia record complete
- ☐ Drug log complete
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

Patient Name: _____

DOB: _____

Patient Number: _____

Date of Procedure: _____